



## Home Efficiency Service Provider Application

### Step 1: Please check the box that applies to your company

- New Contractor Interested in Participating in Efficiency Works Program  
*Please complete entire application*

### STEP 2: Determine communities and read the program documents

I would like my company to be considered for serving the following communities:

- Estes Park  
 Fort Collins  
 Longmont  
 Loveland

All applications are subject to the program rules and conditions defined in the Contractor Guide.

Applications will be reviewed by the appropriate staff to evaluate each application for completeness and compliance with the program's rules. Application submittal does not guarantee enrollment in the program and you will be contacted for clarifying questions, acceptance or denial into the contractor pool within two weeks of the application being received.

### STEP 3: Provide participating contractor information

Legal Company Name \_\_\_\_\_

Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Web Site \_\_\_\_\_



Company Physical Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Company Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Years in Business \_\_\_\_\_ No. of Employees \_\_\_\_\_

## Legal

Please answer each of the following. Please ATTACH explanations for any "Yes" responses (this may or may not exclude you from program participation):

- Has the Contractor/company been denied prequalification, declared non-responsible, or otherwise declared ineligible to submit bids or proposals for work by any federal, state or local government agency or private enterprise? \_\_\_\_\_
- Has the Contractor/company been removed, suspended or otherwise prohibited from doing business with any federal, state or local government agency, utility-run program, or private enterprise? \_\_\_\_\_
- Has the Contractor/company had any business or professional license, registration, certificate or certification suspended or revoked? \_\_\_\_\_
- Does the Contractor/company have any lawsuits pending against it in any jurisdiction? \_\_\_\_\_

## Service Questions

1. Does your company offer weekend installation and service hours? \_\_\_\_\_
2. Does your company offer Spanish-language customer service? \_\_\_\_\_

## Services Offered

Please check the box next to the services your Company is qualified and has the equipment to offer Efficiency Works customers.

### Insulation / Air Sealing:

For Insulation and Air Sealing work, Blower Door and CAZ testing is required. The contractor is required to have access to a Blower Door and all of the necessary equipment required to do CAZ testing. It is the contractor's responsibility to keep that equipment calibrated per BPI Standards. By checking any of the boxes in the insulation and air sealing section, you agree that you can meet these requirements.

- Attic Insulation & Bypass Sealing
- Air-sealing & Weather-stripping (based on NACH reduction)
- Wall Insulation
- Foundation/crawl space insulation
- Sub-Floor or Frame Floor Insulation
- Perimeter Insulation, Slab-on-Grade Foundations

- Duct Insulation
- Duct Repair/Sealing

#### Insulation Types

- Blown Cellulose
- Blown Fiberglass
- Drill & Fill Cellulose
- Open Cell Spray Foam
- Closed Cell Spray Foam
- Pre-expanded Injection Foam

#### Mechanical, heating, and cooling

- Evaporative Cooling – Standard System
- Evaporative Cooling – Premium System
- Evaporative Cooling – Whole House System
- Energy Star Central AC
- EnergyStar Ground Source Heat Pump
- Energy Star Air Source Heat Pump
- Electric Heat Pump
- Set Back Thermostat
- Sealed Combustion Condensing High Efficiency Furnace
- Sealed Combustion Condensing High Efficiency Boiler
- Electrically Efficient Furnace (ECM furnace fan motor)
- Tankless Water Heater .82 EF or higher
- EnergyStar Tank Water Heater
- Self-Sealing, Insulated Whole House Fan

#### Other Services

- High Efficiency Wood or Natural Gas Fireplaces & Fireplace Inserts
- Pellet Stove/High Efficiency Wood Stove
  
- Windows
- Historic Window Restoration
- Storm Windows
- Glass Doors
  
- Solar PV
- Solar Lease
- Solar Thermal Space Heating
- Solar Thermal Water Heating
  
- Roofing
  
- Other: \_\_\_\_\_



Please identify **key staff** (e.g., owners, managers, supervisors) that will be signing off on the Efficiency Works rebate forms certifying that projects completed meet the program installation standards (check the appropriate boxes for their responsibilities). These key staff must attend a program training and/or orientation on program installation standards for all boxes checked. If additional space is needed, please attach a separate sheet with the additional key staff information.

Name	Phone	Email	AS & Insulation	Mechanical	Windows

### **STEP 4: Attach Required Documentation**

**Please attach each of the following:**

- References
  - Please provide a list of your three (3) most recent residential customers with phone numbers.
- Proof of certification as an “EPA Certified Lead Based Paint Renovation Firm” (Window and Insulation installers only) <http://www.epa.gov/lead/lscp-renovation.html>
- Any / all local Contractor Licenses (for the regions in which you indicated you are participating in Section X of this application for example sales/business licenses)
- Certificate of Good Standing from Colorado Secretary of State (if a partnership, LLC, or Corporation). Accessible here: <http://www.sos.state.co.us/biz/BusinessEntityCriteria.do>

### **STEP 5: Agreement to insurance requirements**

Platte River Power Authority requires liability insurance with minimum limits of \$1,000,000.00 combined single limit for each occurrence and Certificate of Workman’s Compensation Insurance, statutory level.

If admitted to the pool, contractor agrees to provide Certificates of Insurance indicating Platte River Power Authority as **ADDITIONAL INSURED**. See Contractor Guide for wording and detailed instructions.

These Certificates of Insurance shall also contain a valid provision or endorsement that these policies may not be canceled, terminated, changed or modified without **thirty (30) days** written notice to all Certificate Holders.

By checking these boxes below, Contractor agrees to insurance requirements, if admitted to the Efficiency Works contractor pool:

- Certificate of Workman's Compensation Insurance, statutory level
- Certify that I am exempt from Workman's Compensation requirements per statute (if required by law)
- Certificate of Liability Insurance

The person signing this solicitation certifies that all information contained herein is accurate and complete.

**SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

### **STEP 6: Submittal Instructions**

Please complete the attached Application and return it, along with all required documentation, to the person noted below. Please note that email is the preferred method for submitting forms.

**E-mail:** [Suddreths@prpa.org](mailto:Suddreths@prpa.org)

**NOTE:** if emailing, please remember to also **scan** and email the signature page (pg 4).

**US Mail:**

Attn: Scott Suddreth  
PRPA  
2000 E Horsetooth Rd  
Fort Collins, CO 80525

### **STEP 7: What to expect next:**

The Contractor Agreement requires that all staff are lawfully present and eligible to work in the United States.

If your company meets minimum standards for all of the above, Efficiency Works will provide you with a contractor agreement. After you return the agreement, our Program Manager will reach out to the contact person listed above to schedule a 2-day technical training for staff that will be installing measures eligible for rebates within the program (if not already taken). A 2-hour Orientation will also be scheduled to go over all program rules and rebate processing.

Once the technical training/Orientation is completed, you are eligible to install measures through the program. The Program Manager will work with you to schedule project walk-throughs to ensure that your company representatives understand the rules of the program and are meeting the quality standards set forth in the Contractor Guide. After the initial walk-throughs, approximately 10% of your jobs will be reviewed through the Quality Control process.

Please contact Scott Suddreth at (970) 290-9723 or [Suddreths@prpa.org](mailto:Suddreths@prpa.org) if you have any questions or concerns regarding your application.